

**Mission Hills High School
Instrumental Music
Board Meeting
Wednesday, August 28, 2019
Bandroom**

Meeting called to order at 6:40 p.m.

Attendees:

Assistant Director, Mr. Chris Coughlin; President, Amanda Allen; Treasurer, Leslie Wetherell; Concessions, May Bramble; Co-VP'S of Fundraising, Joy Blessman and Alice Soloff; Drum Line Liaison and Uniform Manager, Vanessa DeMatteis; Equipment Manager, Rich DeMatteis; Color Guard Liaison, Loel Cowan; VP Events, Maki Nielsen; Scrip Coordinator, Tanya Willey; Communications, Jennifer Peterson; Secretary, Donna Eshnaur

Proceedings:

Motion to adopt agenda by Loel and seconded by Vanessa. Motion unanimously passed.

Approval of previous meeting minutes: Vanessa makes motion, Loel seconds – motion passed. One change is to remove Jennifer.

Props:

Clarification that three trucks should be enough for props.

Volunteers for loading trucks should meet at the band room.

For home games parent volunteers are not needed for props. Students get them on and off the field. Only two home football games will have half-time performances.

Maki Nielsen VP Events– motion to reinstate the concessions director back to the board, Alice seconds. Approved.

Fundraising:

Recent fundraiser earnings: Pizza Nova \$145.85. Ice cream social \$423, spirit gear \$520 total \$923.

Events:

We need to set the date for fall all-band-parent meeting/volunteer fair. Tuesday, 9-10 at 7:00.

Vanessa suggests selling spirit gear during the meeting/back to school night. Vanessa will oversee spirit gear.

Upcoming events: back to school 9-25, pre comp 9-28, 10-10 fall concert, 10-11 Middle School night, 10-22 – 11-4 soap fundraiser, Halloween Night on the 29th rehearsal. 11-15 – 12 – 3 poinsettia sales or orders. If behind on concerts. 12-10 winter concert, (friends and family probably 11-7.)

Contact SMHS about dinner/dessert at pre comp.

Spirit Gear:

We need a new spirit gear person. Cassandra's daughter did not join band.

Amanda suggested having the uniform manager own the money side of things for uniforms/spirit gear/ordering.

Treasurer Report:

Money for cards approx. \$9,000.

CAPO checking and savings open, savings \$17,001, GBEV closed, checking \$15,166.48

Leslie needs all receipts. \$4,491 in PayPal. \$18,497 in the bank.

Contributions – 14k. uniforms, 12,000 spent. Spent 3,000 for custodian fees for last year. Props amount spent, \$2,200.

Director:

We are not going to Bands of America in Bakersfield.

Adjustments are made to the dollars assigned for drill writer.

Scrip:

Tanya needs access. She will look into E-Scrip. Suggestion to start a new organization for Scrip now that we are CAPO. Maybe all Scrip goes into a separate account and then we can transfer a lump sum.

Vanessa – motion to make the uniform manager a board position. Seconded by Alice. All in favor, approved.

UTAH TRIP.

35k to raise still to get to Utah. Hotel must be confirmed by 9-8. Paid by October.

45 rooms for students, 5 for staff, seven for drivers. So reserve 60. \$109 per night plus tax.

If we haven't reached the goal by 10-1, we cancel.

Transportation 30k, hotel 15k.

Reconvene on this topic on 10-3.

Fundraising:

\$14,500 in yearly contribution out of \$80,000.

- Suggestion to send a letter of commitment. Tabled until next meeting. Fundraising Genius letter will be a good test of this concept.

At 8:23 the meeting was adjourned.