

Mission Hills High School
Instrumental Music
Board Meeting
Tuesday January 16, 2018
MHHS Band Room Office

Meeting called to order at 5:00 pm.

Attendance: Director Michael Tramm, Assistant Director Chris Coughlin, Booster Board President Lorrie Harvey, Booster Board VP Melissa Alvillar, Secretary Sherry Schwab, Communications Director Robin DuBroy, Drum Line Liaison Jessica Hirmas, Color Guard Liaison Sarah Boscia, Concessions Director Jacob Angelo

- Treasurer's Report:
 - Current Balance: \$22,407.35
 - Outstanding Invoices: - 1141.08
 - Other pending pmts: - 6018.57 (pmt to Mr. Coughlin for programs \$120.63; vans for Jazz Band trip, never invoiced, \$897.94; future Marimba purchase: donation of \$5000 reserved, \$3000 balance to be paid in the future)
 - Available Balance: \$15,247.70
- Fundraising:
 - Annual Contribution letter due to be mailed out this month (Jan.). Total funds raised to date (Family Contributions and other fundraising): \$66,983.69
 - WGASC, ADLA, and Pre-Festival Shows: Event planning meeting scheduled for Monday Jan. 29, 2018 @ 6 pm
 - Other fundraisers for 2nd semester:
 - Bokujoy (soap from Joy Blessman) event for Mother's Day
 - See's Candy for Easter
 - Applebee's Pancake Breakfast
 - Sweatshirt orders: an order will be placed by the end of this month
- President's Report:
 - Volunteer Potluck: planned for this Sat, Jan 20. The hosts have requested 4 tables and 24 chairs. A volunteer will pick these up from the school this Friday after school and return them the following Monday, Jan 22.
 - Agenda for Feb. 8 General Booster Meeting (Band Parent Meeting):
 - Spring Band Trip: approved today (Jan 16) by Administration. Informational letters can go out to families when ready. The booking company requires a deposit of \$850
 - Fiesta Bowl: The application for the Field Show has just become available; Mr. Coughlin will complete the application. Currently unknown whether this will be discussed at the 2/8 meeting, depends on how much information we have about the event.

- Shows: dates and volunteer requests for WGASC, ADLA, SDWCF, and Pre-Festival shows
 - Pre-Festival shows: possibly serve food outside. Most likely dessert items (donuts and/or cookies) or light snacks and water.
 - 8th Grade Night: Planned for Feb 22, this event is for all 8th graders planning to attend MHHS in the Fall. 6-8 pm will be in the gym. At 8:30 parents and students are invited to the Band Room for a social gathering. Water and snacks will be provided.
 - Calendar for upcoming events
 - 501c3 Committee: An email blast will be sent asking parents to consider joining a committee to get the process started on establishing our own 501c3, apart from GBEF. Scheduled meeting date is set for Tues Jan 23 @ 6 pm. Bruce Blackwell will be there to offer help/advice from his experience.
 - GBEF Casino Night: Scheduled for Sat Jan 27. GBEF has requested for each Booster organization to sell 6 tickets.
 - Custodian fees: Lorrie will speak with Mr. Goode about the rate we are being charged.
 - Transportation Account: Lorrie will contact Pat Rodriguez to find out how and when funds are being withdrawn, how much remains in the account, and other transportation questions.
- Director's Report:
 - Marimba: With a down payment of \$5000, Bertands has agreed to not charge any interest if the balance will be paid in full by Oct. 2018. Mr. Tramm will contact Bertrand's about spreading the payments out over 12 months interest free.
- Open Forum:
 - While painting the Drum Line floor, paint bled through the seams onto the concrete. Melissa Alvillar has access to a pressure washer that can be used to clean the concrete.

Meeting adjourned @ 6:00 pm

Minutes recorded by Sherry Schwab, Band Booster Secretary

Rev. 2.6.18 SS