

Mission Hills High School
Instrumental Music
Board Meeting
Tuesday August 1, 2018
MHHS Band Room Office

Meeting called to order at 5:04 pm.

Attendance: Director Michael Tramm, Booster Board President Lorrie Harvey, Communications Director Robin DuBroy, Treasurer Leslie Wetherell, Secretary Sherry Schwab, Co-VP Events Alice Soloff, Color Guard Liaison Sarah Boscia

- Treasurer's Report:
 - Bank Balance as of 8/1/18: \$21,424.15
 - Outstanding checks written: -11,768.53
 - Other bills not yet due: -11,233.69
 - Outstanding deposits: +1897.50
 - Revised balance: \$319.43
- Fundraising/Events:
 - Discount cards update: Scheduled for Sat. Aug. 11. Approx. 20 drivers and 4 organizers are needed to launch the discount card sales.
 - Alternative to Blast Athletics Fundraising: Funds raised from this forum will be set aside and used for funding the Fiesta Bowl trip. Kick off for this fundraiser is undetermined at this time, but possibly first day of Band Camp, Aug 6.
 - Oktoberfest: Jacob Angelo is continuing to coordinate this effort
 - Ice Cream Social: Scheduled for Thursday Aug 16. There is a Freshman football game scheduled that same day, Ice Cream Social will have to be after the game.
- President's Report:
 - Memorial Service for Jeffrey Ehrman - Flowers/Gift Cards: Funds for the following two purchases will be reimbursed by Booster donations.
 - **MOTION**: After group discussion, Sarah Boscia motioned to use Booster debit card to purchase a VISA (or similar) card for the Ehrman family for \$250; second by Sherry Schwab.
 - **MOTION**: by Sherry Schwab to use Booster debit card to purchase flowers for the memorial service, not to exceed \$150; second by Alice Soloff.
 - 501c3: We need a volunteer to take the lead on this project. The incoming parent who we thought might be able to work on this is now unavailable. Jacob Angelo at one time volunteered to take the lead if no one else was able; Lorrie will approach Jacob about this. A possible co-lead is Amanda Allen; Lorrie will communicate with Amanda about this.
 - August General Parent Meeting: Scheduled for Wed. August 8, 7-8:30 pm in the Band Room. We will be set up to check parent email addresses, accept

requested family contributions, and sell Spirit Gear. The following points will be discussed as well as displayed on rolling slides:

- Band rehearsal days and times, including Color Guard and Percussion
- What a “typical” school year entails
- Football game volunteers by section (a printed schedule will be available for parents to take with them)
- Requested Family Contributions
- WBA Show: Scheduled for October 27, 2018. Currently there are 4 schools signed up for this event; schools may still register up to 2 weeks before the event. A committee meeting has been scheduled for Thursday August 23 at 5:30 pm in the band room.
- Storage: Booster items and props materials. No decision made regarding the storage situation. Some old uniform pants and shakos need to be dealt with. There is a website where marching band programs can post items for sale marchinglinks.com. We need some volunteers to inventory the items, take pictures, and post for sale on the website. Income from these sales will be added to the Booster Budget.
- Booster Wish List (estimated cost plus tax):
 - 2-Way radios (12 total) \$130
 - Spirit Gear Cart \$170
 - New Booster Mailbox \$60
 - Water Bottle Carriers unknown
 - First Aid Kits School nurse might be able to provide
- Budget Review: Changes to the annual budget include:
 - Marching Band Expenses:
 - The “Final Payment on Marimba” of \$3682.50 payable in September was divided into \$1000 payments in July, August, and September, and a final payment of \$682.50 to be made in October.
 - Show Props was reduced from \$4000 to \$3500
 - Charms Office Membership removed from Fall Semester totals, payable in June 2019.
 - Not included in budget \$394 for Booster insurance
 - These changes bring the total Band Budget to \$117,786.00 for the 2018/19 school year.
 - Lorrie Harvey asked Mr. Tramm to check with the district to pay for the requested scaffolding before the Boosters will agree to pay for it.*
 - **VOTE**: Unanimous approval by all Board members present
- Director’s Report:
 - First Home Football Game 8/17 timeline:
 - Band Camp dinner 4-4:30 (possibly change menu from hot dogs and hamburgers to pizza)

- Dressing 4:30-5
- Plumbing 5-6
- Tunneling 6:10/:15
- On Field 6:55
- Keep Booster owned trailer on campus?: Still unknown, waiting for update from Mr. Coughlin.
- Proposal: Consider making Josh Hall a full-time employee. This would increase the budget \$500 per month, minimum \$4000 per year to be paid by Boosters.
 - **VOTE**: Approval denied by all Board members present.
- Upcoming Meetings:
 - WBA Committee: Thursday August 23 at 5:30 pm in the band room
 - Sept. Board Meeting: Thursday Sept. 6 at 5 pm
- Open Forum: No discussion

Meeting adjourned at 6:51 pm

*This note was previously requested to be added. Completed on 10/4/18