

MISSION HILLS HIGH SCHOOL

CAPO BOARD MEETING

September 30, 2020

Meeting Called to order at 6:08 p.m.

Attendees:

Michael Trann, Director; Chris Coughlin, Assistant Director; Josh Hall, Assistant Director; Amanda Allen, President; Leslie Wetherall, Treasurer; Terri Watson; Llewelyn Cruz, Uniforms; Sarah Boscia, Color Guard Liaison; Jennifer Peterson, Communications; Joy Blessman, VP of Fundraising; May Bramble, Concessions; Alice Soloff, VP of Fundraising; Tanya Willey, Scrip Coordinator; Kami and Jason Mandell, Props; Alleyce; Donna Eshnaur, Secretary

Proceedings:

Motion to adopt agenda: Sarah.

Seconded by Leslie.

Vote – Affirmative

Directors' Report:

- Josh Hall has been hired as a teacher for percussion, marching band, and digital.
- Most expenses are non-existent for first term. Biggest expense is for payment to Ryan Springler from SMHS for teaching marching band. \$3,000.
- Total cost for first term is \$7,302.
- Need to approve expenses for fall
- Consider budget for second term in November/December
- Musical instruments not allowed during school at this point. This is under review.

Finance Report

- All Utah expenses have now been paid.
- \$2,703 still in savings and not to be used – leftover Utah fund
- GBEF – 693.95
- Checking - \$5,867.82
- Total available is \$9,200.
- Bill = \$2,000 leaving approximately \$4,000
- Cardinal Alliance now on Amazon Smile
- Funds are needed to keep color guard coaches
- Tax documents ready for final review

Fundraising

- Suggestion to request modest contributions from families to pay for the limited expenses of the program this year.
- \$40 motioned by Llewelyn; seconded by Sarah
- Fundraisers suggested: eat-out, soap, still have discount cards
- Alecia Byrne for grant writing opportunities
- Small fundraisers may negate need for family contributions

Miscellaneous matters

Jennifer requested a list of freshmen from Chris

Webmaster needed – Mr. Boschia will fill this position

Approval of fall budget

- Motion by Leslie
- Second by Sarah

Motion to adjourn: Sarah

Seconded by Llewellyn

The meeting was adjourned at 7:27 p.m.